



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

March 24, 2020 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, March 24, 2020 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Bradshaw & Connolly present, and Chairman McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Commissioner Bradshaw and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Bradshaw made a motion to adopt the order of agenda as Amended. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – Dan Rose discussed Davillier Law Group as it relates to the Hospital District and a conflict of interest. Commented on the COOP plan approved at the 3/17/2020 meeting.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for March 17, 2020
- 2) Invoices Over \$5K: Recreation, Road & Bridge

Commissioner Connolly made a motion to approve the consent agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY20 Claims Batch #14 \$382,762.18 and Demands in Batch #14 \$427,345.82; **Totaling \$810,108.00**

Commissioner Bradshaw made a motion to approve payment of the FY20 Claims and Demands in Batch #14 Totaling \$810,108.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY20 EMS Claims Batch #14 \$34,790.56; **Totaling \$34,790.56**

Commissioner Connolly made a motion to approve payment of the FY20 EMS Claims in Batch #14 Totaling \$34,790.56. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**

Commissioner Bradshaw made a motion to Resolution #2020-30 for the approval of the destruction of the Auditor's Office Records. Commissioner Connolly seconded the motion. All in favor. The motion passed.

ROAD & BRIDGE – Steve Klatt

- 1) Action Item: Discussion/Decision Regarding Professional Services Agreement, JUB Engineers, Inc., LHSIP RR Crossing Paving

Commissioner Connolly made a motion to approve this professional services agreement with JUB Engineers, Inc. for Phase 1 of the "RRX NR Sandpoint Bonner Co" Project, and authorize the chairman to sign this administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Selection of Vendor and Request to Purchase Bulk Culverts; **\$49,732.56**

Commissioner Bradshaw made a motion to award the purchase of bulk culverts to Arrow Construction Supply, for the amount of \$49,732.56. Commissioner Connolly seconded the motion. All in favor. The motion passed.

GIS – James Snyder

- 1) Action Item: Discussion/Decision Regarding Unanticipated Revenue; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2020-31 authorizing the receipt of unanticipated revenue in the amount of \$12,000 for use by the GIS Department to purchase a vehicle. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding General Fund Statutory Reserve Appropriation; **Resolution**
Commissioner Bradshaw made a motion to approve Resolution #2020-32 decreasing line item 01120-7860 (General Fund 5% Statutory Reserve) in the amount of \$15,178 and opening the 2020 GIS budget and increasing line 00124-7860 by \$15,178.00. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. The motion passed.

- 3) Action Item: Discussion/Decision Regarding Vehicle Purchase; **\$27,187.00**

Commissioner Connolly made a motion to approve the payment for \$27,187.00 to Pierce Auto Center for the purchase of a 2020 Dodge Ram 1500. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

HUMAN RESOURCES – Cindy Binkerd

- 1) Action Item: Discussion/Decision Regarding Amendment to Personnel Policy No. 2450.5, Paid Time
Commissioner Bradshaw approved the Amended changes to the Emergency Family Medical Leave Act 2450, to the Bonner County Personnel Policy Manual effective March 24, 2020. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:20 a.m. the meeting was recessed.

At 9:26 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources
Action Item: Discussion/Decision Regarding Hiring

NO HIRING ES WAS NEEDED

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources
Action Item: Discussion/Decision Regarding Personnel

At 9:26 a.m. Commissioner Bradshaw moved to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with Human Resources. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye, Commissioner Bradshaw – Aye.

Commissioner McDonald reconvened the meeting at 9:48 a.m.

Chairman McDonald Adjourned the meeting at 9:48 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of March 17, 2020 – March 23, 2020
Copies of the complete meeting minutes are available upon request.

On Wednesday, March 18, 2020 an Assistance Meeting was held pursuant to Idaho Code §74-204(2).

On Thursday March 19, 2020 an annual Bureau of Land Management Update was held pursuant to Idaho Code §74-204(2).

On Friday, March 20, 2020 an Emergency Meeting of Board of County Commissioners was held pursuant to Idaho Code §74-204(2). Commissioner Connolly made a motion to approve BC Human Resources Policy #2400 as amended. Commissioner Bradshaw seconded the motion. All in favor. The motion passed. Commissioner Bradshaw made a motion to approve BC Human Resources Policy #2450 as amended. Commissioner Connolly seconded the motion. All in favor. The motion passed. Commissioner Connolly made a motion to approve Pacific Source Health Plan Amendment #2. Commissioner Bradshaw seconded the motion. All in favor. The motion passed. Commissioner Bradshaw made a motion to approve Resolution #2020-29 implementing a reduction in staff and operations in Bonner County due to Coronavirus/COVID-19. Commissioner Connolly seconded the motion. All in favor. The motion passed.

On Friday, March 20, 2020 an Executive Session was held pursuant to Idaho Code §74-204(2) and Idaho Code §74-206(1) (A) Hiring

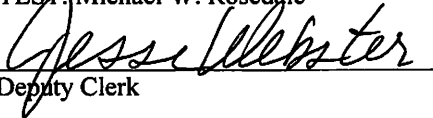


Dan McDonald, Chairman

APRIL 7, 2020

Date

ATTEST, Michael W. Rosedale

By 

Deputy Clerk